



Financial Information

for the Academic Year

2025-26

All prices include VAT at the prevailing rate where appropriate.

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Contacting the Bursary Team

The Bursary
Oakham School
15 Station Road
Oakham
Rutland
LE15 6QT

Opening Hours: 8.30am – 5.00pm Monday to Friday, excluding Bank Holidays

Main Finance office number 01572 758710

Finance Bursar

Mrs Andrina Day MAAT
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01572 758835 (Internal ext. 0835)

Accounts Manager

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Internal ext. 0709

Billing Officer

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Accounts Officer

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Internal ext. 0549

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Chief Operating Officer

Mr William Hawkes MA
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Personal Assistant

Hanna Coburn
hjc1@oakham.rutland.sch.uk
01572 758600 (Internal ext. 0600)

Core Fees for the Academic Year 2025-26 (including VAT)

Middle School and Upper School

	Per Term	Per Annum
Boarding	£18,570	£55,710
Flexi boarding (up to 5 nights)	£16,740	£50,220
Day	£10,968	£32,904

Lower School

Forms 1 & 2

Boarding	£14,574	£43,722
Transitional boarding:		
6 nights	£13,626	£40,878
5 nights	£13,452	£40,356
4 nights	£12,900	£38,700
3 nights	£11,982	£35,946
2 nights	£11,148	£33,444
Day	£9,300	£27,900

Extra Nights (charged in arrears)

Middle School and Upper School	£126.00 per night
Lower School – Forms 1 & 2	£85.00 per night

Paying for School Fees

The core fees for the academic year are charged by way of three termly amounts of equal magnitude. Fees and extras are due on the first day of each term, unless the core fees are being paid by direct debit (four monthly instalments per term).

Core fees, unless being paid by direct debit, and extras fall due as follows:

- Winter term 2025 1st September
- Spring term 2026 5th January
- Summer term 2026 21st April

Any queries relating to fees or extras charged should be referred to the Billing Officer at the email address pupilaccounts@oakham.rutland.sch.uk. Any amounts under investigation should be deducted from the amount paid, and any necessary amendments will be made to the billing accounts.

The School reserves the right to refuse to allow pupils to attend the School or to withhold any references whilst fees or supplemental charges remain unpaid. Oakham School charges interest on any late payment of fees. The charge is calculated on a daily basis at the current rate of 3% above the base rate per annum on the balance outstanding. The School will levy an administration charge of £25 for any letter sent to parents regarding overdue fees or charges.

Oakham School accepts payments by:

- Bank Transfer quoting the unique reference number on the invoice
- Cheque this should be sent to the Bursary by the payment due date
- Direct Debit four monthly payments per term in respect of the core fees only

Bank Information

The School bank details are as follows:

- Bank Barclays Bank
- Address 1 Churchill Place, Canary Wharf, London, E14 5HP
- Account number 43608042
- Sort code 20-63-74
- Swift code BARCGB22
- IBAN No. GB90BARC20637443608042

Please be aware that cyberfraud poses a significant risk, specifically frauds affecting email accounts and bank account details. Oakham School's bank details WILL NEVER change during the course of a transaction and we will NEVER change our bank details via email. If you are in any doubt, please do not send funds to us electronically without speaking to a member of our Accounts Team first to verify our account details. You should contact them through the main School telephone number (+44) 01572 758500. Oakham School will not accept liability for any payments into an incorrect account.

Direct Debit Scheme

The Direct Debit process involves the termly core fees being collected in four monthly payments. Winter term core fees are collected in September, October, November and December, the Spring term in January, February, March and April and the Summer term in May, June, July and August. Direct Debits are collected on the 5th of the month (or the closest working day after this date). Extras are collected by Direct Debit on the first collection date of each term as a separate transaction. Once signed up to the Direct Debit scheme, details containing payment dates and amounts for the term will feature on page three of the termly bill.

A copy of the Direct Debit mandate instruction and a copy of the Direct Debit policy can be obtained from pupilaccounts@oakham.rutland.sch.uk

Prepayment of Fees Scheme

The School operates a Prepayment of Fees Scheme. Prepayments can range from one year through to the full duration of the pupil's time at Oakham, and can be made from formal acceptance of a place. The method does not guarantee that all fees will be covered but rather only those termly amounts contracted for in the agreement. Further details are available on the secure Parent Portal

and a quotation can be obtained from the finance team. Please send requests for quotes to pupilaccounts@oakham.rutland.sch.uk.

Use of Childcare Vouchers

Childcare vouchers can be used to pay for pastoral care, which is the boarding element of the relevant fee. Please note that under HMRC rules, any overpayment of childcare vouchers cannot be refunded directly to parents due to the tax benefits received upon purchase.

For Direct Debit bill collections, the monthly amount can be reduced by the core fee element eligible for payment with childcare vouchers. Please let us know in advance if it is your intention to do this.

Amending a child's place at the School

If you wish to change your child's place at the School from a boarding to a transitional/flexi boarding or day place, or from a transitional/flexi boarding to a day place no such change can be made part way through an academic year. Such notice should therefore be given in writing by no later than the first day of the summer term for any such change in status to be effective at the beginning of the next academic year. Failure to provide the appropriate notice of such a change will result in the fee for the whole of the next academic year being based on the originally agreed status.

Withdrawing a child from School

In accordance with the Parent Contract to which all parents are contractually bound, by accepting an offer of a place for their child, **Oakham School requires a full term's notice in writing of any intention to withdraw a pupil from the School**. This includes pupils coming to the end of the Fifth and the Lower Sixth forms. A full term's fees will be charged if insufficient notice is given.

Pupil Insurances

Two key insurances are provided as part of the School Fee:

Personal Accident Insurance Scheme

Cover is provided for all pupils throughout their careers at the School, including holiday periods, and is provided for accidental injury resulting in an impairment of function or permanent disfigurement. Parents should note that this cover provides compensation for permanent impairment of function (e.g. of an organ or limb) or scarring; it does not provide compensation for pain, inconvenience, parental expense incurred as a result of an accident or medical expenses. Details are set out on the secure Parent Portal under Bursary Information.

Travel Insurance

The School has Travel Insurance in force that provides cover for pupils and their belongings whenever they are on a school trip. Please note that this insurance does not cover for pandemic related claims. Claim forms may be obtained from the PA to the Director of Operations. Please note there is a small excess, typically £50, on the majority of claims for which parents will be charged.

Certain insurance may be purchased on an opt-in basis. We strongly advise parents to ensure that adequate insurance cover is in place whilst their children are at School. We have reviewed the market and make the following suggestions below which parents may wish to consider. The School does not benefit financially if you choose to purchase any of these opt-in insurance products.

The insurance cover available on an opt-in basis is as follows:

Pupil Private Medical Healthcare Insurance

Parents may wish to take out private medical insurance for their children. Details of a scheme, which is brokered by Marsh and underwritten by AXA PPP, may be found on the secure Parent Portal under Bursary Information and include levels of cover and terms and conditions. **The cost is £158 per pupil per term.** The one-off application form needs to be completed and returned to Hanna Coburn in the Bursary or electronically to hjc1@oakham.rutland.sch.uk.

Pupils' Personal Possessions Insurance

Oakham School does not accept responsibility for the loss or damage to the personal property of pupils. Therefore, parents are advised to ensure they have adequate insurance in place, potentially on an All Risk basis, particularly as the value of pupil's belongings such as laptops, tablets, smart phones, musical instruments and sports equipment has increased. One option is for parents to review their cover for Household Contents and add their children's belongings when away from home. Alternatively, the School suggests a policy offered by Marsh insurance brokers. **The cost is £8.31 per term** and provides single item cover of £2,000, watches and individual items of jewellery of £150, or £550 with a valuation, and a bicycle limit of up to £400. The total sum insured for any one loss is £5,000. There are, as with all insurance policies, certain exclusions and excesses (deductibles). Whilst tablets and laptops are covered, mobile phones and cash are not covered. The excess is £25. Further details of the Marsh scheme are to be found on the secure Parent Portal. The one-off application form needs to be completed and returned to Hanna Coburn in the Bursary or electronically to hjc1@oakham.rutland.sch.uk.

Overseas students and Visa information

Any pupil who does not hold a British or Irish passport or who does not have already have a visa entitling them to study in the UK (e.g. settled status or dependant) must apply for a Child Student visa in order to study at Oakham. The visa is 'course based', and so:

- One application is needed for the GCSE course (from the pupil's point of entry to the School up to the end of Form 5/Year 11), and
- An additional application will be required for the Upper School course (A level, BTECs or IB Diploma).

Oakham School has been granted a Sponsor Licence by the UK Home Office and can sponsor a pupil's application for a Child Student visa. Once a family accepts the offer of a place, the School requires that you use Sable International, our contracted global immigration specialists, for the process of obtaining a Confirmation of Acceptance for Studies (CAS) and making the visa application. Sable will support you in collecting all the required paperwork, checking validity, verifying documents, and ensuring a smooth application appointment process. Oakham will charge a Visa Compliance Management Fee of £750+VAT for pupils who receive a CAS, which will be applied to their first fee invoice after the CAS has been issued. This fee includes the full professional services of Sable International, the CAS application fee and the cost of ongoing compliance with Sponsor Licence regulations. It does not include charges made by the UK Home Office such as Visa Application Fee or Immigration Health Surcharge.

Current pupils who transfer from Middle School into the Upper School and who need a new visa for their final two years at the School are also required to work with Sable International for the process of obtaining a Confirmation of Acceptance for Studies (CAS) and making the visa application. Oakham will charge a Visa Compliance Management Fee of £475+VAT in these cases,

Further information on Child Student visas may be obtained from the UK Government visas website www.gov.uk/child-study-visa

Fee Schedule for Extras

Music Lessons

Individual tuition	£42.90	(35 minute lesson)
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Fees for rehearsal and examination accompaniment (except music award holders) are as follows:

Grade 1-2 (all)	£36.80	(£16.85 for exam only)
Grades 3-4 (all)	£42.90	(£16.85 for exam only)
Grades 5-6 (two pieces)	£49.00	(£14.00 for exam only)
Grades 5-6 (three pieces)	£61.30	(£22.45 for exam only)
Grades 7-8 (two pieces)	£67.50	(£28.05 for exam only)
Grades 7-8 (three pieces)	£92.00	(£33.65 for exam only)

The School offers discounted tuition to pupils once they have received Merit or Distinction in Grade 6 and above and have also passed Grade 5 Theory.

Hiring School Instruments

Per instrument (all except guitar)	£45.00	per term
Guitar hire	£22.00	per term

Note that whilst such instruments are insured by the School, parents will be liable for any damage up to the insurance excess of £1,000.

Learning Support (only chargeable from Form 4)

One to one SEN Learning Support	£69.00	per 50 minute lesson
Assessment for Access Arrangements	£152.00	
Contribution to cover invigilators for separate examination venues	£23.00	per examination
Assessment for the use of a word processor in an examination	£69.00	per assessment

English as an Additional Language (VAT Exempt)

EAL Tuition sessions – Private tuition	£45.00	per 50 minute lesson
IELTS exam sessions	£64.00	per 90 minute lesson
Standard EAL Tuition		
One lesson per week	£450.00	Per term
Two lessons per week	£900.00	Per term
Three lessons per week	£1,350.00	Per term
IELTS exam lessons (90 minutes per week)	£730.00	Per term

LAMDA

Speech & Drama lessons

Per individual lesson	£35.60	per pupil
For a lesson of two pupils	£23.70	per pupil

Mental Health (VAT Exempt)

Payable after limits exceeded in terms of numbers of sessions

Session with our clinical psychologist or mental health practitioner

£54.15 per 60 minute session

£36.10 per 30 minute session

Details of Extras

Unless otherwise stated, extras are charged in arrears and depend upon a pupil's particular interest and parents' wishes.

Music Lessons

The School offers discounted tuition to pupils once they have achieved a Merit or Distinction in Grade 6 and above, and have also passed Grade 5 theory. The discount rates are as follows:

Grade 6 (50% discount)

Grade 7 (75% discount)

Grade 8 (100% discount)

Pupils who receive subsidised tuition will be expected to continue their good progress, practise regularly and make a strong musical contribution in school ensembles (or chamber music/accompanying/duet playing in the case of pianists). Any music lessons missed without good reason will be charged. Individual music teachers are experienced in recommending when pupils are ready for the musical and technical demands of higher grade exams.

If a parent/guardian wishes to withdraw a pupil from lessons at the start of a new term, the Director of Music must be advised in writing a minimum of half a term in advance. There will be a charge of one term's fees in lieu of notice, should the Director of Music be notified after the final day of the half term exeat. All pupils continue to be timetabled for lessons for their entire Oakham career unless written confirmation is received to the contrary.

Hiring School Instruments

School instruments are available to hire by arrangement (according to availability) at a cost of £45 per term. Whilst the School does have insurance for instruments, parents will be liable for any damage up to the insurance excess of £1,000.

Financial Support

As music plays an important part of the Oakham experience, limited bursary funding is available to support with the costs of lessons in particular cases. Please contact the Director of Music for further details.

Learning Support

The following support is included in the school fees:

- Small class sizes for mainstream curriculum lessons
- Group learning support lessons for Forms 1 to 3
- Drop-in learning support sessions with a specialist teacher (ad hoc basis)
- Weekly academic subject support sessions with subject teachers
- Preparation, maintenance and communication of Individual Education Plans (IEP)

Not included in the School Fees

Where bespoke, individual diagnosis and support is required, the following are provided at an additional charge to parents:

- One-to-one or small dedicated group support with a qualified learning support specialist teachers
- Assessments for Access Arrangements.

Please note that it is not possible to use evidence provided by other assessors or educational psychologists to support applications for access arrangements. Assessments must be carried out by one of our approved assessors following permission from parents.

Parents should note that offers to pupils for places in the School may stipulate a certain amount of Learning Support initially, which will have cost implications. Clearly, the amount of support will be kept under close review over time between the pupil's parents and the School.

Full terms and conditions can be found on the school website

English as an Additional Language (EAL)

The following support is included in the school fees:

- weekly supported study sessions available to provide revision, subject workshops or individual support
- preparation and maintenance of the Individual Education Plan (IEP) page for all teachers

Where bespoke, individual assessment and regular support is required, the following is provided at an additional charge to parents:

- one-to-one support with a fully-qualified EAL specialist teacher

Parents should note that offers to pupils for places in the School may stipulate a certain amount of EAL support initially, which will have cost implications. Clearly, the amount of EAL support will be kept under close review over time between the pupil's parents and the School.

EAL support is charged at the relevant amount per term, based on the specified number of lessons in a typical school week and takes into account school events such as exam leave and school trips.

Mental Health Service Charge and Terms and Conditions

Oakham School has an outstanding reputation in the provision of mental health services for those children who require the input of a mental health professional.

The following support is included in the school fees:

- Access to the Medical Centre and a qualified nurse at all times
- Access to a mental health practitioner for six, 45 minutes sessions accessed by a referral system

Where required, and after the initial 'included' sessions have been taken, the following are provided at an additional cost.

- Sessions with our clinical psychologist or mental health practitioner will be at a cost of £51.05 for 60 minutes
- Sessions with our clinical psychologist or mental health practitioner will be at a cost of £34.05 for 30 minutes

Where possible and when consent is obtained, the mental health team will liaise with parents and staff as appropriate to ensure best practise and care is at the forefront of the service.

The School will also charge pupils for certain extra-curricular activities, including the following:

Combined Cadet Force (CCF)

Throughout the year, members of the CCF undertake two Service Weekends in October and May for Forms 4 and 6 and once per year for Forms 5 and 7, and an Annual Camp (first week of the summer holidays). The activities are heavily subsidised by the Ministry of Defence (MOD), as are other courses which are available. Boots are rechargeable items at approximately £50, and cadets will be issued a set upon joining. Clothing is issued to cadets and can be handed back, though lost items will be added to the school bill. The costs of these activities are packaged up into a termly subscription of around £70. Army and RAF Camps will be charged separately and are in the region of £50.

For those pupils who elect to complete the Duke of Edinburgh Gold Award directly through the CCF, appropriate charges for transportation and accommodation are made, however, the MOD is able to substantially subsidise these costs. These will be outlined at the beginning of each year for the Form 6 cadets who elect to complete this award. As a guide, the CCF Gold expedition programme (which includes a skills training weekend, a practice expedition to the North Pennines and a 10-day qualifying expedition) will cost approximately £1,320. The BTEC Level 2 in Teamwork and Personal Development in the Community can be completed through the CCF without extra cost to the pupils.

Duke of Edinburgh

The Duke of Edinburgh award scheme is divided into three sections: Bronze, Silver and Gold. Generally, participants should complete the Bronze Award by the end of Form 3, the Silver Award by the end of Form 4, and the Gold Award sometime during Form 6 or 7. All costs relating to the Duke of Edinburgh award scheme are made separately. If pupils are enrolled on the Duke of Edinburgh scheme, they will be required to complete training, practice and qualifying expeditions. Where a pupil is unable to attend an expedition, a minimum of 8 weeks notice is required to avoid being billed. If a pupil is unable to attend due to illness or injury, the pupil will still be charged, however, an insurance claim can be made upon production of a doctor's note. Any equipment taken by pupils should be returned to the Duke of

Edinburgh storeroom, and a signed receipt given, within two weeks of the end of the expedition otherwise a charge will be levied for the required replacements. Personal equipment for expeditions costs between £200 and £600 depending on quality and branding. Please note, if a pupil arrives on an expedition with inappropriate equipment or clothing the cost of supplying items will be added to the school bill.

The approximate costs for the year for each level are as follows:

- Bronze: Part of Form 3 Carousel (minimal costs)
- Silver: £600
- Gold: £750 to £900

Whilst every effort is made to keep costs to a minimum, these are subject to participant numbers and types of transport. Sailing or overseas costs may be higher.

Please note other specialist activities incur charges; sailing, golf, horse riding, tennis coaching, Taekwondo.

Mandatory Charges

Public Examinations

Pupils are charged in advance for all external examinations they sit whilst attending Oakham School. If re-marks are requested by parents, these will be charged if the mark remains unchanged. There is no VAT chargeable on the public examination fees.

Typical GCSE/IGCSE fees for academic year 2023/2024 were:

Art & Design	£43.00
Citizenship Studies	£48.50
English Language	£61.00
English Literature	£61.00
Geography	£73.90
Maths	£61.00
Combined Science	£87.40

Typical GCE fees for academic year 2022/23 were:

Economics	£98.15
Geography	£128.55
History	£103.80

French	£235.85
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IB Fees for 2023/24 were:

Subject fee	£70.00	Per subject (there are six subjects)
Core fee	£89.00	Extended Essay, Theory of Knowledge and Creativity, Activity, Service (CAS)

Pupils studying Art/DT at examination level will incur some charges depending on the nature of the materials they chose to use for project work. Costs for 2023 ranged between £41.50-£115.50. This does not include the cost of specialist stationery which pupils may wish to purchase to assist them with their studies outside of lessons.

Mandatory Field Trips and Projects

The following charges are representative of the 24/25 prices.

Geography Field Trip

Mandatory trip for Form 6

£95 Charged on Winter term bill

Biology Field Trip

Mandatory trip for Form 6

IB students

£400 Charged on Summer term bill

Battlefields

Mandatory trip for Form 3

£240 Charged on Spring term bill

Miscellaneous Charges

Buses

Details of the seven bus routes the School arranges, as well as pricing, is available on the Schools website <https://www.oakham.rutland.sch.uk/admissions/bus-routes/>. Exact bus routes and timetables may vary from time to time.

Damages

In consultation with Housemasters, parents and pupils, reasonable costs of repair for wilful damage caused to school equipment or property will be added to pupils' accounts.

Laundry Service

The laundering of clothes to include school uniform, sports kit, casual clothes and underwear (cleaned in House), but excluding dry cleaning is included in the fees for boarders.

Library

Pupils are normally allowed to borrow books for two weeks and DVDs for one week, although items that are required for longer periods may be renewed.

Pupils will be notified the day before their items are due. If items become overdue pupils will be notified at three days overdue. A second overdue reminder will be sent a week later at which point the pupil's Library account will be blocked thereby preventing further loans. The pupil's account will remain blocked until the item has been returned or the item declared lost. A Final Invoice email will be sent two weeks after the second overdue reminder detailing the costs of the items that will be added to the school bill.

Taxi Service

The School has accounts with various Oakham taxi firms in order to provide transportation for pupils, should there be a necessity to do so. Use of the School accounts must only happen with prior written parental consent, sent to the relevant Housemaster/mistress, or in emergencies as soon as it is possible for a parent to contact the Housemaster/mistress to let them know it has happened.

Textbooks

Oakham School aims to provide textbooks to each pupil. If a textbook is not returned to the designated member of staff by the deadline set by the individual departments, a charge will be added to the School bill. Textbooks will not be accepted after the deadline date as replacement books will be purchased by the School. A refund will not be possible for late return of textbooks.

The information in this publication is correct at the time of printing.
Changes may be made for educational or other reasons.

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