

## **Learning Support Charges and Terms & Conditions**

### **1. Introduction**

Oakham School has an outstanding reputation in the provision of Learning Support through its department of qualified teachers. The School's policy is set out in the Inclusion policy, which may be found on the School's website.

### **2. Provision and Reasonable Adjustments for SEN**

Oakham offers the following arrangements and adjustments to support pupils who come to the school with identified learning difficulties, and for those pupils who are identified as having learning difficulties at some point during their time at Oakham.

As stipulated in the School's Admissions Policy, parents must inform the School of any additional learning needs (SEN) and disabilities at the point of registration.

### **3. Included in the School Fees**

The following support is included in the school fees:

- Small class sizes for mainstream curriculum lessons
- Group learning support lessons for Forms 1 to 3
- Drop-in learning support sessions on Tuesdays and Thursdays from 2.00pm – 5.30pm
- Weekly academic subject support sessions with subject teachers
- Preparation, maintenance and communication of Individual Education Plans (IEP)

### **4. Not included in the School Fees**

Where bespoke, individual diagnosis and support is required, the following are provided at an additional charge to parents:

- One-to-one or small dedicated group support with a qualified learning support specialist teacher
- Assessments for Access Arrangements.

Please note that it is not possible to use evidence provided by other assessors or educational psychologists to support applications for access arrangements. Assessments must be carried out by one of our approved assessors following permission from parents.

## 5. Terms and Conditions

Prices for one-to-one learning support for the following academic year will be advised in the Bursary Booklet which is available on request or can be found in the Parent Information section of the Parent Portal.

For some pupils, the School may recommend or stipulate a certain level of chargeable one-to-one support for a pupil. Offer letters may include a requirement for a certain level of one-to-one Learning Support as a condition of entry. All one-to-one lessons will be chargeable in arrears. Lessons missed or forgotten by pupils will be chargeable unless there is an adequate reason communicated in advance to and supported by the Head of Learning Support (e.g. school commitment clash and no ability to reschedule, or teacher not available and no ability to reschedule). A register of attendance will be maintained.

Pupils may withdraw from one-to-one lessons at the start of a term providing that notice to withdraw has been made in writing to and supported by the Head of Learning Support, Dr Emma Stanley Isaac, [esi@oakham.rutland.sch.uk](mailto:esi@oakham.rutland.sch.uk). Please note at least half a terms notice (not including holiday time) is required.

In the event charges for one-to-one Learning Support are found to be too onerous, parents will be able to apply for bursary support, which would involve the submission of full financial circumstances and supporting documentation as for bursaries relating to School Fees. Please contact the Finance Bursar, Andrina Day, [add@oakham.rutland.sch.uk](mailto:add@oakham.rutland.sch.uk) in these circumstances.

## 6. Charges

Charges for 2023/24

Type of Support (chargeable from Form 4)	Charge
One to One SEN Learning Support	£51.00 per 50 minute session
Assessment for Access Arrangements	£112.00
Assessment for the use of a word processor in examinations	£51.00 per assessment
Invigilators for separate examination venues	£17.00 per examination

William Hawkes, Chief Operating Officer

September 2023