










## Upper School Information for New Joiners

# Key Contact Information

<b>Main School Reception</b> Mon–Fri 08.00–17.00 Sat 08.00–13.00 Mrs Judes Denman, Mrs Emily Crown	+44 (0) 1572 758500	<a href="mailto:reception@oakham.rutland.sch.uk">reception@oakham.rutland.sch.uk</a>
<b>Head of Upper School</b> Mrs Megan Fairley	+44 (0) 1572 758807	<a href="mailto:mjf@oakham.rutland.sch.uk">mjf@oakham.rutland.sch.uk</a>
<b>Assistant Head of Upper School, Mr Jonathan Kay</b>	+44 (0) 1572 758586	<a href="mailto:jjk@oakham.rutland.sch.uk">jjk@oakham.rutland.sch.uk</a>
<b>Medical Centre</b>	+44 (0) 1572 758555	<a href="mailto:medical@oakham.rutland.sch.uk">medical@oakham.rutland.sch.uk</a>
<b>Bursary</b>	+44 (0) 1572 758708	<a href="mailto:pupilaccounts@oakham.rutland.sch.uk">pupilaccounts@oakham.rutland.sch.uk</a>
<b>Uniform – School Blazer</b>	+44 (0) 333 7000 703	<a href="http://schoolblazer.com">schoolblazer.com</a>

# Useful Online Links

 School Website	<a href="http://oakham.rutland.sch.uk">oakham.rutland.sch.uk</a>
 My School Portal	<a href="http://oakhamschool.myschoolportal.co.uk/login">oakhamschool.myschoolportal.co.uk/login</a>
 Sports Fixtures and Results	<a href="http://oakhamschoolsport.co.uk">oakhamschoolsport.co.uk</a>
 School Instagram	<a href="https://www.instagram.com/OakhamSchool">@OakhamSchool</a>
 School Twitter	<a href="https://twitter.com/OakhamSch">@OakhamSch</a>
 School LinkedIn	<a href="https://www.linkedin.com/company/OakhamSchool">@Oakham School</a>
 School Facebook	<a href="https://www.facebook.com/OakhamSchool">@OakhamSchool</a>

# Contacting Staff

All staff at Oakham School can be contacted by typing their initials followed by [@oakham.rutland.sch.uk](mailto:@oakham.rutland.sch.uk)

# Contents

## Welcome

### Pre-Season Training

### Induction and Arrangements for the Start of Term

### School Routines

- Drop-off and pick-up parking
- Weekly Timetable
- Arriving at School
- The School Day
- End of School Day
- Leave-outs and Exeats (Half-Terms)

### The Connected Curriculum

### Pastoral Care

- Houses
- Tutors
- Chaplaincy
- School Rules

### Medical Centre

- Boarding Pupils
- Day Pupils and Weekly Boarders

### Available Services

- Minor Illness and Minor Injuries
- Sports Injuries
- Physiotherapy
- Dentists and Opticians
- Mental Health Provision
- Vaccinations

### Communication

- Your Child's Tutor
- Progress Reports (PRs)
- Parent/Teacher Meetings
- Red Book
- Arts Calendar
- My School Portal
- The Parent Directory
- Data Protection

### How we stay in touch

- Sports Website
- Emails, Bulletins and Newsletters
- Social Media
- The Oakhamian
- Reporting Illness, Leave of Absence  
and Early Departures

### School Meals

- Breakfast
- Lunch
- Supper
- Snacks
- Food Allergies and Dietary Requirements

### School Uniform and Appearance

- Our Uniform Supplier
- How Schoolblazer works
- Naming of all Clothing
- Form 6 Uniform A - School Uniform
- Form 6 Uniform A - Games Kit
- Form 6 Uniform B - School Uniform
- Form 6 Uniform B - Games Kit
- Additional Requirements for Boarders

### Stationery Requirements for Upper School Pupils

- Laptop computers
- Scientific Calculator
- Dictionaries
- Stationery

### Useful Information

- Term Dates
- School Fees
- Payment of Fees
- Guardians for overseas pupils
- Visa Requirements
- Insurance

### Transport – Bus Services

### School Trips

- Overnight and residential trips
- Calendar, Fixtures and Trips List

### Learning Support Charges and Terms & Conditions

### English as an Additional Language (EAL)

### Sport, Music and Drama

- Sport
- Sports Fixtures
- Mouthguard Policy
- Music Tuition
- LAMDA Acting Lessons

### Hotel Accommodation in Oakham and Rutland

### Travelling to Oakham from the Airports

### Wider Community

- Parent Prayer Group
- The Old Oakhamian (OO) Club
- Oakham School Foundation

### Forms to Complete

### Campus Map

# Welcome

A very warm welcome to Oakham School to you and your family. We are very much looking forward to guiding your child through their Oakham journey.

We have put together this booklet to provide you with an introduction to life in the Upper School and information about several day-to-day matters which will help ease you and your child into the first days of life at School.

Over the summer we will send you a handbook for your child's House that contains more information about who will be caring for your child and how each House runs.

Please get in touch if there is anything you are not sure about, or that we haven't covered.

Finally, may I take this opportunity to wish you a highly enjoyable summer. I look forward to welcoming you in person to the School in September.

*Megan Fairley*



Megan Fairley  
Head of Upper School



# Pre-Season Training

Rugby (boys) End August. By invitation only. If you are interested in taking part in the pre-season training, please contact [Admissions](#).

Hockey (girls) 1st and 2nd XI pre-season training. By invitation only.  
If you are interested in taking part, please contact [Admissions](#).

It is not compulsory for your child to attend the training sessions and we understand that it might not be possible for your child to attend due to other commitments. In this case, I can assure you that your child will have every opportunity to play in the fixtures over the course of the season.



# Induction and Arrangements for the Start of Term

## Induction

We are holding **Induction Days** on Saturday 2 September from 4.00pm for new Form 6 boarders and their parents and on Sunday 3 September for all Form 6 pupils and parents of day pupils.

## Boarders and parents

**Saturday 2 September 2023**

*Please note that the timings and activities below are subject to confirmation.*

4.00pm	Tea and welcome in Houses for boarders and their parents
5.00pm	<b>Parents</b> Welcome address in the WA including accessing My School Portal
5.00-6.30pm	<b>Pupils</b> Photos, voice tests, IT log in
6.00-6.30pm	<b>Parents depart (parents of boarders are not required on Sunday)</b>
6.30pm	Form 6 pupils supper and House activities

## Sunday 3 September 2023

10.00am	Breakfast
10.30am	<b>International pupils administration in the library</b>
12.30pm	<b>Lunch for all Form 6 pupils</b>
1.30pm	Induction for all Form 6 pupils
4.00pm	Form 6 afternoon tea



## Day pupils and parents - Sunday 3 September 2023

Please note that the timings and activities below are subject to confirmation.

11.00am	Day pupils and parents arrive in Houses for welcome and coffee and to meet Form 6 Tutors
11.45am	<b>Parents</b> Welcome address in the WA
11.45am	<b>Pupils</b> Photos, voice test, IT login
12.15pm	Parents depart
12.30pm	Lunch for all Form 6 pupils
1.30pm	Induction for all Form 6 pupils
4.00pm	Form 6 afternoon tea
4.30pm	Form 6 day pupils depart





# School Routines

The full timetable is available in the Red Book on the Parent Portal.

## Drop-off and pick-up parking information for day pupils

The Schanschieffs Car Park is the approved drop-off and pick-up point for day pupils. There are drop-off bays on the left-hand side. Please help to avoid congestion on Ashwell Road by turning left when leaving Schanschieffs.

## Weekly Timetable

Specific times may vary depending on the day of the week.

	Mon	Tues	Wed	Thur	Fri	Sat
7.30am	Breakfast in the Barraclough					
8.15am	Roll Call					
8.35am	Tutorial/Assembly/Chapel					
9.15am	Morning lessons					
12.30pm	Lunch in the Barraclough					
2.05pm	Afternoon lessons	Afternoon sport	Afternoon lessons	Afternoon sport	Afternoon lessons	
4.15pm	Service/Activities	End of school day		End of school day	Activities	Afternoon sporting fixtures
5.50pm	End of school day		End of school day 4.45pm		End of school day	
6.30pm	Supper in the Barraclough					





## Arriving at School

Pupils can arrive at School each day from 7.30am for breakfast and should be here by 8.15am in time for Roll Call and a House meeting.

## The School Day

Every day begins with Tutorial, Chapel or Assembly. Lessons then start at 9.15am, each one lasting for 50 minutes.

On Tuesdays and Thursdays there are games sessions. Sports fixtures against other schools are usually played on Saturday afternoons.

Core Sports	Girls	Boys
Winter Term	Hockey	Rugby
Spring Term	Netball	Hockey
Summer Term	Cricket, Tennis, Athletics	Cricket, Tennis, Athletics

## End of School Day

On Mondays and Fridays the school day finishes at 5.50pm. On Wednesdays the school day finishes at 4.45pm. On Tuesdays and Thursdays the school day finishes at 4.15pm after Games and 12.40pm on Saturdays. Houses remain open each day until 7.30pm, with day pupils welcome to go to the library to continue their work until the library closes at 9.15pm.

## Leave-outs and Exeats (Half-Terms)

Leave-outs are short weekend breaks from School which happen once each side of half-term. On Long Leave-out weekends, lessons finish on a Friday afternoon (Saturday lunchtime if a Short Leave-out) and School resumes at 8.15am on Monday. Boarders return to their Houses on Sunday evening.

We expect all children to go home/to Guardians for Leave-out weekends.

Exeat (Half-Term) is a fortnight in the Winter Term and a week in the Spring and Summer Terms. All pupils are expected to go home/to Guardians for Exeats.

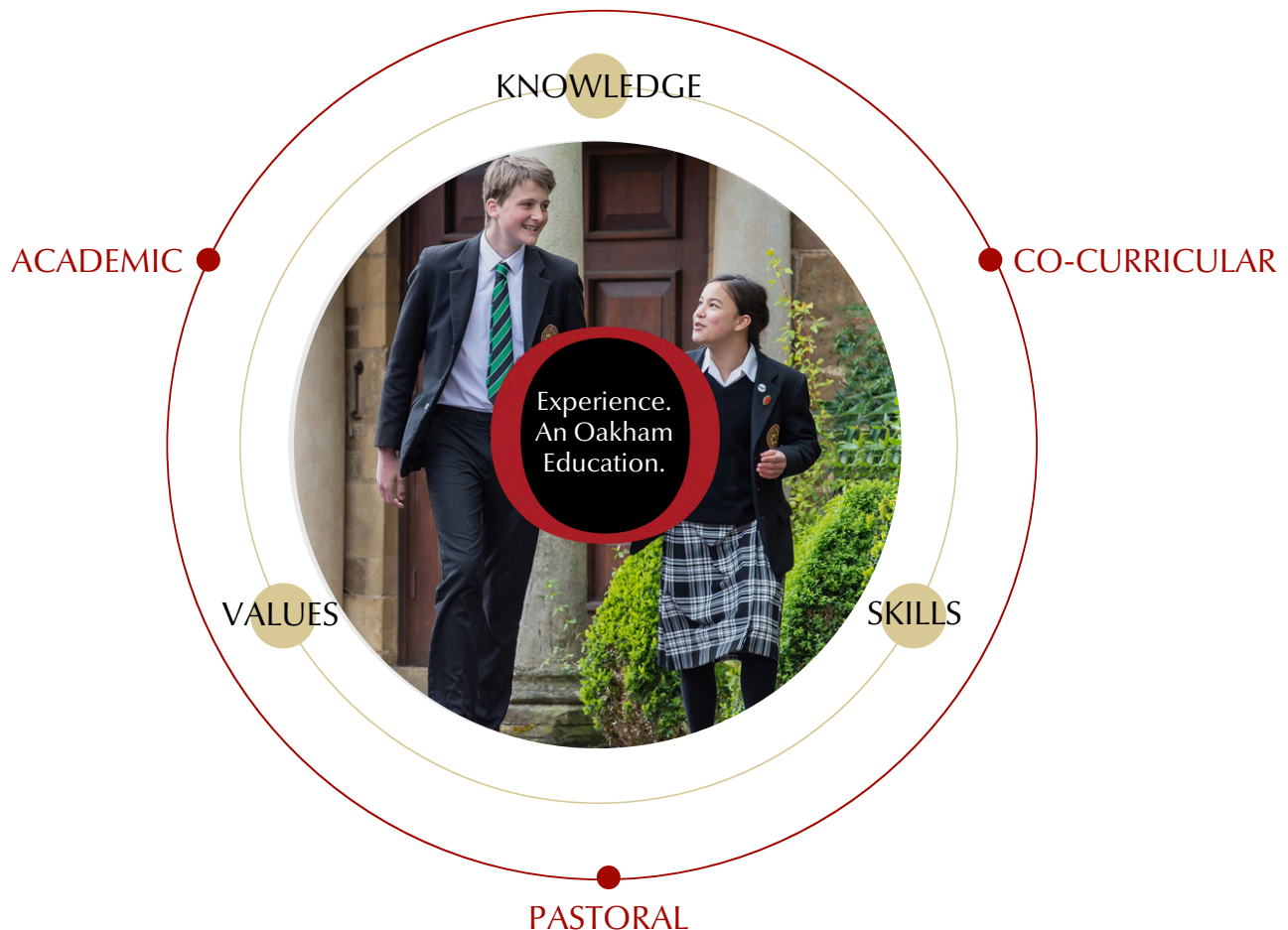
Dates of the Leave-out weekends and Exeats for the next academic year can be found in the term dates section of this document.





# The Connected Curriculum

Our Connected Curriculum sits at the heart of an Oakham education. As part of the weekly timetable your child will enjoy teaching and learning in three areas of equal importance to their development: academic, co-curricular and pastoral learning inside and outside the classroom.



# Pastoral Care

## Houses

All pupils who join Oakham School belong to a House and through this structure we deliver our pastoral care to provide the care and support your child needs to develop intellectually, physically, emotionally and spiritually.

The Houses are:

### Boarding



Buchanans



Rushebrookes



Stevens



Chapmans



Haywoods



Wharflands

### Day



Gunthorpe



Hambleton



Barrow



Clipsham

Your child's Housemaster or Housemistress has overall responsibility for their care. He/She is supported by a team of Tutors, a Matron, Gap students and cleaning staff, who will support your child on a daily basis. The Deputy Head Pastoral provides overall responsibility for the wellbeing and safeguarding of Upper School pupils and works with the Assistant Head Pastoral and Head of PSHE to deliver the Tutorial Programme. They also liaise with the Medical Centre staff

The House environment is special, as it is designed to be your child's home whilst they are at School. As such, each House is filled with lots of different places where your child can do their work or relax with friends. Plus there are lots of creature comforts for them to enjoy, such as their own study area, large sitting rooms with relaxing sofas and chairs, TVs, consoles and games, and a kitchen stocked with fresh fruit, snacks and hot drinks, as well as changing rooms.

## Tutors

Each pupil has a Tutor, who meets with your child in their tutor group in the tutorial periods on a Monday and Friday. Tutors also do duties in their House, so will be available to the pupils several times over the course of a week.

The Tutors are always happy to speak with parents about personal or academic matters affecting your child. You can contact them by telephone or email, or arrange to meet them in person at any point in the year.

## Chaplaincy

The Chaplaincy is at the heart of Oakham School, providing opportunities for our boarding and day community to come together for spiritual reflection, as part of the weekly rhythm and routine of School life.

Our full-time Chaplain offers a variety of support to pupils and staff, whatever their religious beliefs. This ranges from full services in our beautiful School Chapel, a place for all year groups to sing, commemorate and celebrate, to more informal gatherings in the relaxed atmosphere of the Boarding Houses.

## School Rules

Copies of all School policies, including the School Rules, can be found in the Red Book and on the website. We would be grateful if you could draw your child's attention to the section on 'mobile phones and other digital technology'.

# Medical Centre

**Oakham School Medical Centre,  
15 Station Road, Oakham, Rutland LE15 6QT**

+44 (0)1572 758555

**medical@oakham.rutland.sch.uk**

School Medical Officer: **Dr Adam Crowther**

***The Medical Centre is on Station Road opposite the junction with Church Street.***

The department is open and staffed by trained nurses from 8.00am until 7.00pm Monday and Friday and 8.00am until 6.00pm Tuesday, Wednesday, Thursday and Saturday. *Nurses are on call from home overnight and on Sundays.*

Please do not hesitate to contact the Medical Centre's nursing staff if you are concerned about your child's health. In the first instance, we encourage pupils who are unwell to seek advice from their Matron, but we work closely with the Houses and are always happy to see pupils if it is something that cannot be dealt with in House. If your child is admitted to the Medical Centre for care, the House will contact you and keep you informed of your child's progress.



## Boarding Pupils

Full Boarding pupils are always registered with the School Doctor (GP) and will be treated at the Medical Centre either by the Doctor (GP) or by the nurses. Weekly boarders have the choice to remain registered with their home GP or be registered with the School Doctor (GP).

In order to register your child with the School Doctor (GP) please complete the New Joiners Forms by filling in their NHS number, town and country of birth, and their current GP's name and address.

If your child is unwell during the holidays or whilst at home, your home GP can see him/her as a 'temporary resident'. It is important that you do not fully re-register your child with the home GP at this time as this may cause problems with your child accessing the School Doctor's service on their return to School.

## Day Pupils and Weekly Boarders

Day pupils and weekly boarders (that are not registered with the school GP/Oakham Medical Practice) can be assessed and treated by the School Nurses but if further ongoing treatment is needed, they will be referred back to their home GP. If a child is staying overnight at School and needs to see a doctor, they will be seen as a 'temporary resident' on just that one occasion (for example, if they are acutely ill). If further treatment/investigation is needed, we will ask parents or guardians to refer to their own GP and, if hospital treatment or home rest is required, that they come and collect their child.



# Available Services

## Minor Illness and Minor Injuries

Our nurses are trained in the assessment of minor illness and injuries. For boarders, it may not be necessary for a pupil to see the school doctor as our nurses can treat a range of minor illnesses, such as earache, tonsillitis, and chest infections.

They also assess and treat injuries and, if necessary, refer on to the pupil's own doctor or to Accident and Emergency.

## Sports Injuries

The majority of sporting injuries are treated at the Medical Centre. If a pupil has a suspected fracture, we will send them to hospital promptly for assessment. We also have paramedic cover on rugby match afternoons and 999 would be called in the event of an emergency.

For all sports injuries we recommend:  
Rest - Immobilise - Compress - Elevate

We recommend a pupil has regular pain relief for the first 24-48 hours.

## Physiotherapy

If physiotherapy is advised, pupils are referred to a local Physiotherapist – either on the NHS or privately if parents have private medical insurance. Your child's matron will discuss this with you.

## Dentists and Opticians

There are both private and NHS dentists in Oakham and several opticians, however it can be difficult to get appointments out of School time.

For boarders your child's HM can make arrangements for you; however, we advise that routine check-ups are done at home during the school holidays.

## Mental Health Provision

Oakham School have a Clinical Psychologist and Mental Health Practitioners, in addition to the School nurses.

All pupils can access this service, whether they are day or boarding, by completing a referral form accessed via the Oakham start page and clicking on the wellbeing icon. Consultations with the counselling service remain confidential.

There is a charge to see our Mental Health Practitioners after six sessions.

Further details are available on request from the Medical Staff and is outlined in the Bursary Booklet.

## Vaccinations

The local NHS Community Immunisation Service comes into School and offers all routine childhood vaccinations.

Travel vaccinations can be arranged through the local pharmacy and recharged back to the school account.

Parental consent for any vaccination will always be necessary for pupils under 16 years of age.

# Communication

Communication between parents, pupils and staff, both formally and informally, is valued and is seen as integral to your child's success at Oakham School.

## Your Child's Tutor

We encourage you to develop a strong relationship with **your child's Tutor**, and to get in touch with any concerns, queries and, importantly, successes both in and out of school.

They will be in touch with you by phone or email within the first fortnight of the Winter Term to introduce themselves and let you have their contact details. Do contact your child's Tutor at any point if you would like information or have any concerns about their school work.

There will be a **Parent/Tutor** meeting during the week before the start of half-term in the Winter Term to give you early feedback on how your child is settling in to his/her classwork.

Your child's HM will also be available as the next point of contact.

## Progress Reports (PRs)

Progress Reports (PRs) provide regular updates on your child's progress at Oakham School. There are two Progress Reports each term; a short PR which includes comments from each subject teacher and grades every half-term and a longer PR at the end of each term with fuller comments from your child's teachers, Tutor and HM.

These are available to view on My School Portal.

## Parent/Teacher Meetings

Each year there will be one Parent/Teacher meeting per year group and a letter will be sent to explain this nearer to the event. All of the dates are also published in the Term Dates section of the Red Book.





## Red Book

This is the online termly School List and Calendar which lists every School event due to take place during each term. It also contains a directory and details of School rules, discipline and our policies. You can download it from My School Portal as a pdf, or to your iPhone, iPad or other devices.

## Arts Calendar

The Arts Calendar features all the upcoming performing and creative arts events and is available on the website.

## My School Portal

My School Portal hosts a wealth of useful information including Progress Reports, rewards and conduct, your child's timetable, the School calendar, parent letters and links to our dedicated sports website. The Portal also contains links to school policies, term dates, and news and events. When your child arrives at Oakham School, you as parents will receive access to My School Portal. You can also update your contact information here if anything changes.

## The Parent Directory

The Parent Directory is accessible only to parents. It lists phone numbers, e-mails and addresses. You can use filters to list parents who share the same year group, form or house as your children. As it draws on our current database each time you use it, you will always have the most up to date information available.

To share your details to other parents, you will need to opt-in to the Parent Directory and choose which information, such as your mobile, address or e-mail you want to share. You can at any time choose to opt-out of the Parent Directory through the system.

### **Parent Directory Terms of use:**

*The following is an extract from the Parent Directory Terms of Use. Please ensure you read the Terms of Use in full the first time you log into the directory pages:*

"The Parent Directory is intended for the private use of parents and staff of Oakham School only. We will only publish contact details of those parents who have asked to be included in the Directory. You may ask us to remove your details at any time.

You may download information from this directory for your own personal use only. You may not use it for any commercial purposes. You are not entitled to pass the information from this directory to third parties for their use. Unauthorised reproduction of its content is forbidden.

You undertake that you have read our Privacy Policy (see link at the foot of the School's website) and are familiar with its contents."

## Data Protection

The School's Data Protection Policy can be found on the School website in the Portals area which is linked at the top of the page. Scroll to find the School Policy Documents where you will find the Data Protection Policy amongst all the other policies.

One area which possibly needs a little more comment is the use of pupil photographs, for example in print, video or audio, online, in the press and via social media platforms. This use comes under the general area of marketing, and our usual practice is to publish photographs of pupils without full names. However, we think it important to note high achievements by individual pupils and in such cases our practice is to publish a photograph with a name. More details are included in the Parent Contract.

If you have any concerns at all, please contact either the Chief Operating Officer (COO), who is the School's Data Controller, or the Head of Data Systems.

# How we stay in touch

## Sports Website

Our dedicated sports website holds details of all our fixtures and results as well as team sheets and useful directions for away fixtures:

[www.oakhamschoolsport.co.uk](http://www.oakhamschoolsport.co.uk)

A web app is also available for the sports website. Instructions on how to add the web app to a mobile phone can be found [here](#).

## Emails, Bulletins and Newsletters

We send parents regular emails and newsletters, to ensure that you have all the information that you need for your child as well as news about the wider school community.

Each week during term time we send a bulletin, which contains all the key information for the week ahead.

We produce a twice-termly e-newsletter, which is emailed out to all parents and contains various highlights and achievements from the previous half-term.

## Social Media

You can keep up to date with everything that is happening in the Lower School by following us on:

 **Instagram** @OakhamSchool

 **Facebook** @Oakham School

 **Twitter** @OakhamSch

 **LinkedIn** @Oakham School

Reading the latest school news on our **website**

 [www.oakham.rutland.sch.uk](http://www.oakham.rutland.sch.uk)

## The Oakhamian

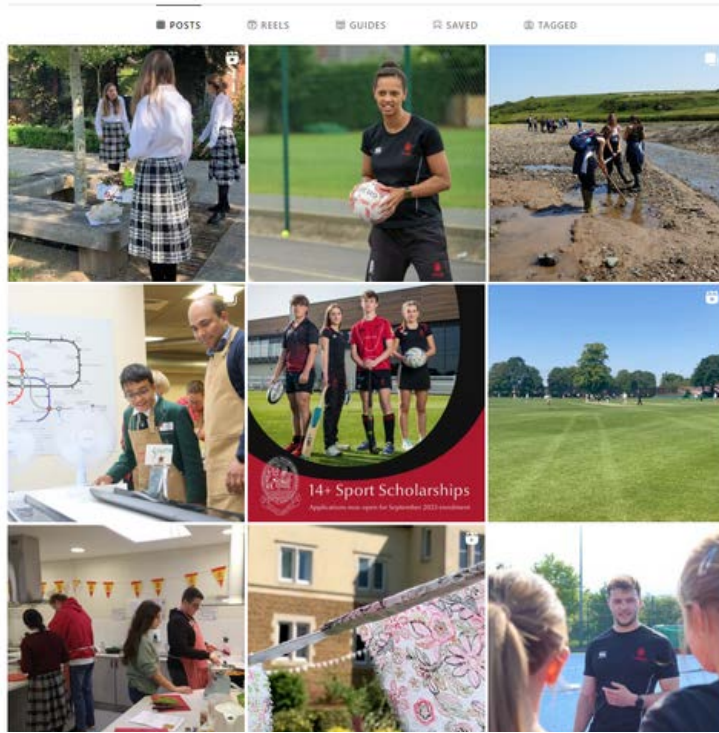
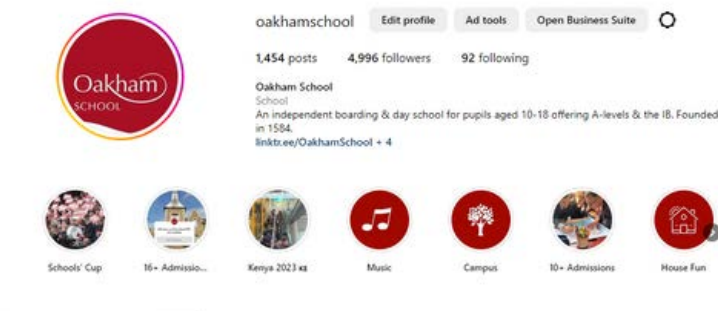
The *Oakhamian* is the Oakham School magazine and is published once a year in the Winter Term. It contains an overview of all aspects of Oakham School life – from academic achievements to sports team reports – and will give you an insight into the many opportunities on offer to your child, not just in the Lower School but further up the School.

## Reporting Illness, Leave of Absence and Early Departures

Please advise the House by 8.10am if your child will be away from School due to illness.

If any illness or injury occurs outside School time that will affect your child's attendance or performance at School, particularly if they will require a Leave Off from Sport, please email the request to your child's HM.

Please plan trips and holidays outside term time. Any requests for absence from School during normal term time, including early departures, should be made to the Head of Middle School and send a copy to the HM.





# School Meals

## Breakfast

Day pupils can opt to join the boarders for breakfast at no extra charge.

## Lunch

Everyone eats in the main Barraclough Dining Hall and the pupils may sit where they wish. They help themselves to food in the servery and water.

There is a wide variety of wholesome and delicious options each day. The catering team can cater for all diets and allergies and take great pride in encouraging the children to eat healthily and enjoy their meals.

The daily lunch and supper menus can be viewed on My School Portal.

## Supper

Day pupils can opt to join the boarders for supper at no extra charge.

## Snacks

Fruit is provided in House at morning break times and biscuits for afternoon breaks and pupils may choose to bring in additional snacks.

## Food Allergies and Dietary Requirements

The catering team will happily cater for children with different dietary requirements. Please make us aware of any allergies or dietary requirements for your child on the Medical Form.





# School Uniform and Appearance

All pupils are expected to wear the Oakham School uniform and should be careful to be smart when in uniform. We would be grateful if you could draw your child's attention to the section on 'Dress Regulations and Appearance' in the Red Book.

Our aim is for all pupils to feel comfortable in what they are wearing and we have a sensitive and inclusive approach for any child wishing to wear the uniform that feels right for them.

## Our Uniform Supplier

Our School uniform and sportswear are supplied through Schoolblazer. You can order your child's uniform online at [www.schoolblazer.com](http://www.schoolblazer.com) from **Monday 26 June onwards**.

The Schoolblazer site is bespoke to Oakham School.

It is constructed in sub-sections for each area of the School and indicates which items are compulsory and which are optional for your child.

The website also indicates which items can only be purchased through Schoolblazer.

## How Schoolblazer works

A helpful guide is available here:

<https://www.schoolblazer.com/how-to-shop>

Register as a parent to set up your account, then follow the steps to add your child's details, including sizing, select items to purchase and check out.

## Accessories

Schoolblazer also supplies a number of items of sporting equipment and accessories for parents to purchase. These include rugby boots, hockey shin pads, stationery items, towels, laundry bags, and swimming goggles, etc. Select the 'Accessories' tab on the relevant page to view available items.

## Sizing

Schoolblazer will ask parents to enter some key measurements of their child: height, chest, waist, etc. From there, their "intelligent sizing" system recommends the best size to buy for each garment. We are aware that that some parents want to buy for growth so their sizing guide also shows how the garment will fit in a year's time.



## Naming of all Clothing

Each article of clothing must be named with your child's full name and House, and to aid this a name tagging service for each item is provided free of charge by Schoolblazer.

All garments ordered from Schoolblazer will arrive fully name-tagged utilising permanent printed tags. The tags are sewn on at no extra cost, although the company does charge a nominal cost for the tags. During checkout the correct number of name tags to label your items will automatically be added to your basket. Name tags are supplied in multiples of 12: the first 12 cost £3.00 and each additional 12 costs 50 pence. If you purchase name tags with your order, Schoolblazer will sew them into your items. If you do not wish to purchase name tags, these can be removed from your basket prior to checkout.

## Positioning of Name Tags

- Trousers/Pants/shorts/skorts/tracksuit trousers/leggings: *inside waistband at rear*
- Socks: *vertically at the opening*
- Shirts/blouses/sports shirts/jumpers/jackets: *inside the collar*
- Jackets/coats/tracksuit top: *inside the collar*
- Shoes: *marked inside with permanent marker pen*
- Towels: *in a hanging loop in the middle of the long side*

## Delivery and Returns

Uniform will be delivered via courier, with a normal turn-around of 1-2 days for name-tagged garments, but a firm promise of all deliveries within 3 working days. Urgent garments which do not require name-tagging can be shipped in 24 hours on a Fastrack service.

Schoolblazer will offer parents free 120-day online returns, whereby your replacement item is dispatched to you as soon as you notify Schoolblazer of your return. This is designed to minimise waiting and means that the replacement items also arrive name taped.

## Delivery for Parents Living Overseas

You can choose any address to have uniform delivered. This will usually be your home address (UK or overseas), but many international parents



All items of uniform must be clearly identified. It is essential that the name tape includes your son or daughter's House initial(s).

B	Buchanans	Hm	Hambleton
Bw	Barrow	H	Haywoods
C	Chapmans	St	Stevens
Cl	Clipsham	R	Rushebrookes
G	Gunthorpe	W	Wharflands

## Lost Property

Any misplaced uniform, sports kit or school equipment that is found around the School campus will be collected and returned to your child's House. It is therefore essential that all items of school uniform and kit are named so that they can be returned to pupils.

do choose to have their orders delivered direct to School rather than to their home address. Delivery is free on purchases over £150.

## Additional Purchases in Term Time

Items of clothing can be bought during term time from [www.schoolblazer.com](http://www.schoolblazer.com) and can be delivered directly to Houses.

## Further Information

If you have a problem or a question about your child's uniform, please contact Schoolblazer. Schoolblazer have their own FAQ webpage which is a useful first point of call: <https://www.schoolblazer.com/faqs>. If the answer is not there, please contact their customer services team (based in Melton Mowbray) on 0333 7000703. Calls from the UK are charged at local rate or email [customerservices@schoolblazer.com](mailto:customerservices@schoolblazer.com)



## Uniform A



Gunthorpe



Hambleton



Buchanans



Rushebrookes



Stevens

Skirt or trousers worn with a blouse and House Pin. Typically worn in Gunthorpe, Hambleton, Buchanans, Rushebrookes and Stevens.



### Required

- ✓ **1 Black Crested Blazer\***
- ✓ **1 Burgundy V Neck Long Sleeve Pullover\***  
(2 for boarders)
- ✓ **6 White Blouses** (open-neck revere blouse)
- ✓ **1 Oakham School Tartan Kilt\* and/or 1 pair charcoal grey trousers\*** (Both must be purchased through Schoolblazer)
- ✓ **1 Plain Dark Coloured Coat** (black, navy or charcoal)
- ✓ **1 House Pin\***
- ✓ **6 pairs black 70D tights** (with kilts) **or 6 pairs black ankle socks** (with trousers)
- ✓ **1 Pair Black Leather Shoes** - sturdy and capable of being polished (Heel max 5cm. No ballet style pumps or kitten heeled shoes. No suede, nubuck, patent, canvas, coloured laces or buckles)
- ✓ **1 Refillable Water Bottle**  
(Oakham School branded bottles are available for purchase from the Sports Centre although any refillable bottle is acceptable.)

### Optional

- ✓ **1 Oakham School Scarf\***
- ✓ **1 Oakham School Golf Umbrella\***

*\*These items can only be purchased through Schoolblazer.*

# Uniform A



## PE and Games Kit

- ✓ 1 Black crested active jacket\*
- ✓ 1 Black crested midlayer top\*
- ✓ 1 Black crested fitness t-shirt\*
- ✓ 2 Black crested games shirts\*
- ✓ 1 Black crested games skort\*
- ✓ 1 Black crested PE shorts\* (optional)
- ✓ 1 Black crested training pants\*
- ✓ 1 pair black crested fitness leggings\* (optional)
- ✓ 1 Black crested pro-fit training pants\* (optional)
- ✓ 1 Black crested baselayer top\* (optional)
- ✓ 1 Black baselayer leggings (optional)
- ✓ 1 Black Oakham School crested sub coat\* (optional)
- ✓ 2 Pairs Oakham School games socks\*
- ✓ 1 Pair House games socks\*
- ✓ 1 Black crested duffel bag for games clothing\* (optional)
- ✓ 3 Pairs white PE socks
- ✓ 1 Pair trainers with non-marking soles (named on outside)

(Forms 6)

## Games Kit



Gunthorpe Hambleton Buchanans Rushebrookes Stevens

## Optional Seasonal Games Kit

### Swimming Kit

- ✓ 1 Plain black swimming costume
- ✓ 1 Red crested swimming cap\*
- ✓ 1 Black crested swimbag\*
- ✓ 1 Large Towel (with tape hanging loop in middle of long side)
- ✓ Goggles (optional)

### Hockey (main sport in Winter Term)

- ✓ 1 Mouthguard
- ✓ 1 Pair shin pads
- ✓ Hockey stick
- ✓ 1 Pair astro trainers (optional)
- ✓ 1 Black crested boot bag\* (optional)
- ✓ 1 Stick bag (optional)

### Athletics, Tennis and Cricket (main sport options in Summer Term)

We advise purchasing this kit in the Spring Term

\*These items can only be purchased through Schoolblazer.

## Uniform B



Barrow



Clipsham



Chapmans



Haywoods



Wharflands

Trousers worn with a shirt and a House tie. Typically worn in Barrow, Clipsham, Chapmans, Haywoods and Wharflands.



Required	
<input checked="" type="checkbox"/>	<b>1 Black Crested Blazer*</b>
<input checked="" type="checkbox"/>	<b>1 Burgundy V Neck Long Sleeve Pullover*</b> (2 for boarders)
<input checked="" type="checkbox"/>	<b>6 White Shirts</b>
<input checked="" type="checkbox"/>	<b>2 pairs charcoal grey trousers*</b> (3 for boarders) <i>Must be purchased through Schoolblazer</i>
<input checked="" type="checkbox"/>	<b>1 Plain Dark Coloured Coat</b> (black, navy or charcoal)
<input checked="" type="checkbox"/>	<b>2 House Ties*</b>
<input checked="" type="checkbox"/>	<b>6 pairs black socks</b>
<input checked="" type="checkbox"/>	<b>1 Pair Black Leather Shoes</b> - sturdy and capable of being polished (No suede, nubuck, patent, canvas, coloured laces or buckles)
<input checked="" type="checkbox"/>	<b>1 Refillable Water Bottle</b> <i>(Oakham School branded bottles are available for purchase from the Sports Centre although any refillable bottle is acceptable.)</i>
Optional	
<input checked="" type="checkbox"/>	<b>1 Oakham School Scarf*</b>
<input checked="" type="checkbox"/>	<b>1 Oakham School golf umbrella*</b>

*\*These items can only be purchased through Schoolblazer.*

# Uniform B



## PE and Games Kit

- ✓ 1 Black crested active jacket\*
- ✓ 1 Black crested midlayer top\*
- ✓ 1 Black crested fitness t-shirt\*
- ✓ 2 Reversible crested games shirts\*
- ✓ 2 Black crested rugby shorts\*
- ✓ 1 Black crested training pants\*
- ✓ 1 Black crested PE shorts\*
- ✓ 1 Black crested pro-fit training pants\* (optional)
- ✓ 1 Black crested baselayer top\* (optional)
- ✓ 1 Black baselayer leggings (optional)
- ✓ 1 Black crested smock top\* (optional)
- ✓ 1 Black Oakham School crested sub coat\* (optional)
- ✓ 2 Pairs Oakham School games socks\*
- ✓ 1 Black crested duffel bag for games clothing\* (optional)
- ✓ 3 Pairs white PE socks
- ✓ 1 Pair trainers with non-marking soles (named on outside)

(Forms 6)

## Games Kit



Barrow



Clipsham



Chapmans



Haywoods



Wharflands

## Optional Seasonal Games Kit

### Swimming Kit

- ✓ 1 Plain black swimming shorts or jammers
- ✓ 1 Red crested swimming cap\*
- ✓ 1 Black crested swimbag\*
- ✓ 1 Large Towel (with tape hanging loop in middle of long side)
- ✓ Goggles (optional)

### Rugby (main sport in Winter Term)

- ✓ 1 Mouthguard
- ✓ Headgear (optional)
- ✓ 1 Pair rugby boots (with kitemark safety studs)
- ✓ Black crested boot bag\*

### Hockey (main sport in Spring Term)

- ✓ 1 Mouthguard
- ✓ 1 Pair shin pads
- ✓ Hockey stick
- ✓ 1 Pair astro trainers (optional)
- ✓ 1 Black crested boot bag\* (optional)
- ✓ 1 Stick bag (optional)

### Athletics, Tennis and Cricket (main sport options in Summer Term)

We advise purchasing this kit in the Spring Term

\*These items can only be purchased through Schoolblazer.

# Additional Requirements for Boarders

Every effort has been made to keep these clothing requirements to a minimum.

Parents of boarders are particularly asked not to pack extra items that are unnecessary and cause storage problems.

A large soft bag or trunk is required for packing and should be clearly marked.

A tuckbox may also be brought to School, but is not essential.

## Bed Linen

Bed linen, pillows and a duvet are provided, but boarders may personalise their bedroom by bringing their own duvet covers if they wish. Please bring three large towels (not bath sheets), with securely fastened loops for hanging in the middle of one long side.

## The School Laundry

All items of clothing (apart from suits and jackets) should be machine washable. All washable home clothes should be suitable for tumble drying, otherwise they cannot be sent to the School Laundry or washed in School machines.

The School Laundry washes by standard mechanical processes. It does not wash pupils' clothing by hand. All pupils' clothing must be capable of being washed at temperatures between 40° and 60° centigrade, with the exception being badly stained sportswear and Infection Control Measures which are washed at 80° centigrade.

Please note that we cannot accept responsibility for damage caused to garments by the laundry process and request that pupils **only** bring items of clothing that can be machine-washed and tumble-dried.

Required for Boarders	
✓	<b>A small supply of home clothes</b> , including jeans, shirts, sweaters, etc
✓	<b>2 netted laundry bags</b> with name tags (a suitable size for all underwear and socks)
✓	<b>10 sets of underwear</b>
✓	<b>2 pairs pyjamas</b>
✓	<b>1 dressing gown</b>
✓	<b>1 pair of slippers</b>
✓	<b>1 set of clothes for outdoor pursuits</b>
✓	<b>1 set of smart casual clothes</b>
✓	<b>1 hairbrush and/or comb</b>
✓	<b>1 wash bag</b> (which can be hung on a peg, containing sponge, toothbrush, toothpaste and roll-on/stick deodorant – no aerosol cans)
✓	<b>2 or 3 large bath towels</b> (with name tape hanging loops in middle of long side)
✓	<b>Shoe polish</b> (easy application kind)
✓	<b>Handkerchiefs or tissues</b>
Optional	
✓	<b>2 face flannels</b>





# Stationery Requirements for Upper School Pupils

## Laptop computers

All pupils, both day and boarding, need access to a web-enabled computer in the evenings to complete research and preps, which are often set on Microsoft Teams. Boarders must, therefore, purchase a laptop/2-in-1 device to complete their schoolwork whilst they are in School.

We recommend that a pupil's personal computer should be a Microsoft Windows-based computer, ideally running Windows 10, as this offers the highest level of compatibility with our School-based computers and a similar working environment.

This does not exclude Chromebook or Apple devices, but they will need to have the Teams, OneNote and Office combination of applications installed, as these components form the core digital toolkit used by staff and pupils. More information and guidance on the choice of device can be found [here](#).

## Scientific calculator

IB students will be expected to have a Casio CG50 calculator. These will be bought through school and put on the school bill for any students who do not have one at the start of term.

A-level students studying Maths will need either a Casio CG50 or a Casio fx-911EX. These will be bought through School and put on the school bill for any students who do not have one at the start of term.

## Dictionaries

There is no need to bring a dictionary to School – they are supplied in classrooms and school computers provide excellent resources for checking and developing language. Day students need access to a quality dictionary/thesaurus online/paper copy at home.

### Translation dictionaries for overseas students whose first language is not English

Please purchase before you arrive in September

- A simple word-for-word electronic bilingual translator or a simple word-for-word bilingual translation dictionary for internal and public examinations. Translators must not be multifunctional or show diagrams or pictures on the screen or give definitions or explanations of words. Simple translators are available on a number of websites, including Amazon.

## Stationery

The School provides textbooks, exercise books and paper for writing, but you will need to purchase the following:

- Writing pen. Fountain pens must use a cartridge rather than bottled ink
- Pencil case
- Pencils. An HB pencil is essential. A soft (B) pencil and a hard (H) pencil are desirable
- Coloured pencils
- Pencil sharpener
- Eraser
- Rulers: one short (15cm/6") ruler and one long (30cm/12") ruler. Metric markings are essential; inches optional
- A pair of compasses
- Circular protractor
- A backpack to carry books in (branded ones are available from Schoolblazer). Please ensure it is named.

Pupils may **not** use liquid correction fluid.

- You may also buy a multifunctional electronic bilingual translator to use in lessons and prep times, but you will still need the word-for-word model for examinations.
- **IB Students are not allowed to use electronic devices in examinations** but may find them useful in lessons. In examinations they are only allowed to use a 'simple translating dictionary'.

# Useful Information

## Term Dates 2023–2024

<b>Winter Term 2023</b>	
Term begins	Monday 4 Sept
Long Leave-out weekend	Friday 22 Sept – Sunday 24 Sept
Half-Term Exeat	Saturday 14 Oct – Sunday 29 Oct
Term ends	Wednesday 13 Dec
<b>Winter Term 2024</b>	
Term begins	Monday 8 Jan
Long Leave-out weekend	Friday 26 Jan – Sunday 28 Jan
Half-Term Exeat	Friday 9 Feb – Sunday 18 Feb
Short Leave-out weekend	Saturday 9 Mar – Sunday 10 Mar
Term ends	Friday 22 Mar
<b>Summer Term 2024</b>	
Term begins	Monday 15 Apr
Short Leave-out weekend	Saturday 4 May – Sunday 5 May
Half-Term Exeat (Lower School)	Friday 24 May – Sunday 2 Jun
Half-Term Exeat (Middle and Upper School)	Saturday 25 May – Sunday 2 Jun
Term ends	Friday 28 Jun

## School Fees

Lower School	Lower 1 (Per Term)	Forms 1 and 2 (Per Term)
Boarding	£10,500	£11,485
Weekly Boarding (6 nights)	£10,060	£11,000
Flexible Boarding (5 nights)	£9,930	£10,860
Flexible Boarding (4 nights)	£9,525	£10,410
Flexible Boarding (3 nights)	£8,840	£9,675
Flexible Boarding (2 nights)	£8,225	£8,995
Day	£6,845	£7,510
Middle/Upper School	Per Term	
Boarding	£14,635	
Weekly Boarding (up to 6 nights)	£13,685	
Day	£8,700	

### Ways of paying fees

You can pay by bank transfer, cheque, or direct debit (four monthly payments per term).

### Fees in advance scheme

You may pay a lump sum to cover future day or boarding fees. This may be beneficial for higher rate taxpayers. Further information is available from the Finance Bursar.

### Monthly payments

The School operates a direct debit scheme which splits the core termly fees into four monthly instalments.

Full information is available from the school bursar at [financebursar@oakham.rutland.sch.uk](mailto:financebursar@oakham.rutland.sch.uk)

### Guardians for overseas pupils

All pupils whose parents live outside the UK must have a guardian appointed who lives in the UK who will act in loco parentis for them, to whom they may go for half-term exeats or holidays as needed, and who is able to look after them before the start/at the end of terms, if necessary.

A guardian form is included in the joining pack for completion and is also available to download from the school website (Guardian Form). The appointed guardian is also required to complete a section of the form.

The School requires an AEGIS registered or a BSA accredited guardianship organisation ([www.aegisuk.net](http://www.aegisuk.net)) to be appointed in cases where a relative or close family friend is unavailable to act as a guardian. Parents are responsible for checking the suitability of the guardian they appoint. Please return completed guardianship forms to [admissions@oakham.rutland.sch.uk](mailto:admissions@oakham.rutland.sch.uk).

## Visa Requirements

All non-British passport holders are required to have a visa to study in the UK. We have a Home Office Licence which enables us to take international students and to issue a CAS (Confirmation of Acceptance of Studies) for pupils applying for a Child Student Visa.

To enable us to hold the Home Office Licence we have to follow certain procedures and are regularly checked by the Home Office to ensure we are working within the guidelines. We would, therefore, be grateful if you could assist us with any request in regard to this matter.

Families whose children require a Child Student Visa should have received a communication from us, but if not, please contact us as soon as possible.

### Non EU Applications

When your visa application has been approved, your child will be issued with a vignette in their passport which is valid for 90 days and will allow them into the UK. Please advise us and send a copy of both the confirmation letter and vignette as soon as you receive them. Your child's visa in the form of a BRP (Biometric Resident Permit) card will be sent to the School.

On their arrival at Oakham School, the Admissions Team will meet with your child before they attend lessons to check their passport and vignette and take copies. Your child will then be given their BRP to pass to their HM for safe keeping.

### EU Applications

Successful EU applications will receive a letter with a link where you are able to generate a Share Code which needs to be sent to our Admissions team straight away.

Your child will also need to bring their passport at the start of term for the Admissions Team to check and take a copy prior to them attending lessons.

If your child has a British National Overseas passport or a Tier 1 Investor or Entrepreneur Visa or Tier 2 Visa, we would like notification of this before starting and will ask to see both the passport and visa when they arrive at the School.

We recommend that your child keeps their passport and BRP (if applicable) in the House safe.

Pupils whose families are resident outside of the UK must have a Guardian who is either a relative or close family friend, or is AEGIS or BSA accredited. We must have the Guardian's full contact details.

Please complete and return the Guardian Nomination Form.

Before each Leave-out, half-term Exeat and the start of each holiday, your child will be asked by their HM for the following details:

- Where they are staying during their time away from the School.
- How they are travelling from the School and who is collecting them.
- If flights are involved, the flight numbers and dates/times of the flights.

## Insurance

The Bursary Booklet which is published in July includes full details of opt-in additional insurance which you may wish to consider for your child.

Whilst at School, pupils are covered by the School's Personal Accident Insurance, however, this does not cover medical expenses. The School includes a Travel Insurance policy within the fee which covers pupils on school trips although any payment under the scheme is subject to a schedule of excess charges which are deducted from claims by the insurer. The travel policy is currently subject to exclusions covering pandemics, including Covid-19, so in some cases the School may require parents to pay for additional insurance cover for some trips. This will be made clear in the trip documentation.

Additional opt-in policies include:

- School Fees Refund Insurance in the event of sickness absence meeting a threshold number of days when your child is absent from school for reasons of ill health.
- All Risk Pupil Personal Possession insurance. However, you may wish in the first instance to check your own home contents policy to see if cover can be extended to your child's possessions including valuable electronic devices such as smart phones and computers / laptops / tablets. Oakham School does not accept responsibility for the loss or damage to the personal property of pupils.
- Private Medical Insurance.

# Transport - Bus Services

For bookings and further information please contact:

Transport Manager: **Mr Christopher Dook**

☎ +44 (0)7977 435552

✉ [cdd@oakham.rutland.sch.uk](mailto:cdd@oakham.rutland.sch.uk)

🌟 [Bus Routes - Oakham School](#)



## Pick-up Points and Times:

- Route 1:** - Leicester - - Billesdon - - Tilton-on-the-Hill - - Oakham
- Route 2:** - Foxton - - Great Bowden - - Medbourne - - Oakham
- Route 3:** - Rothley - - Gaddesby - - Twyford - - Burrough on the Hill - - Somerby - - Oakham
- Route 4:** - Stamford - - Empingham - - Oakham
- Route 5:** - Long Bennington - - Grantham - - Colsterworth - - Oakham
- Route 6:** - Hallaton - - Oakham
- Route 7:** - Easton on the Hill - - Tinwell - - Ketton - - Oakham
- Route 8:** - Brompton Ash - - Cottingham - - Uppingham - - Oakham

### **Route 1:** - Leicester - - Billesdon - - Tilton-on-the-Hill - - Oakham

Morning	Mon - Sat
Leicester, Whitebeam Road, Oadby, LE2 4EA	07:15
Leicester, Spencefield Lane, LE5 6QA	07:25
Billesdon, Market Place Bus stop, LE7 9AJ	07:40
Tilton-on-the-Hill, Shop/Post Office on Oakham Road, LE7 9DB	07:50
Oakham School Minibus Park, LE15 6QG	8:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Tilton-on-the-Hill, Shop/Post Office on Oakham Road, LE7 9DB	18:35
Billesdon, Market Place Bus stop, LE7 9AJ	18:50
Leicester, Spencefield Lane, LE5 6QA	18:55
Leicester, Whitebeam Road, Oadby, LE2 4EA	19:05





**Route 2: - Foxtton - - Great Bowden - - Medbourne - - Oakham**

Morning	Mon - Sat
Foxtton, Swingbridge Lane, LE16 7RH	07:15
Great Bowden, Village Green (next to Post Office), LE16 7EU	07:25
Medbourne, Nevill Arms Car Park, LE16 8EE	07:35
Oakham School Minibus Park, LE15 6QG	8:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Medbourne, Nevill Arms Car Park, LE16 8EE	18:40
Great Bowden, Village Green (next to Post Office), LE16 7EU	18:50
Foxtton, Swingbridge Lane, LE16 7RH	19:00

**Route 3: - Rothley - - Gaddesby - - Twyford - - Burrough on the Hill - - Somerby - - Oakham**

Morning	Mon - Sat
Rothley, Miller and Carter car park, LE7 7NJ	07:15
Gaddesby, Village Hall, LE7 4WF	07:30
Twyford, Village Hall bus stop, LE7 2HU	07:40
Burrough on the Hill, Church bus stop, LE14 2JL	07:45
Somerby, Primary School bus stop, LE14 2QH	07:50
Oakham School Minibus Park, LE15 6QG	8:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Somerby, Primary School bus stop, LE14 2QH	18:30
Burrough on the Hill, Church bus stop, LE14 2JL	18:35
Twyford, Village Hall bus stop, LE7 2HU	18:40
Gaddesby, Village Hall, LE7 4WF	18:50
Rothley, Miller and Carter car park, LE7 7NJ	19:05

**Route 4:** - Stamford - - Empingham - - Oakham

Morning	Mon - Sat
Stamford, Bath Row car park, PE9 2QY	07:30
Empingham, Church Street, LE15 6PN	07:50
Oakham School Minibus Park, LE15 6QG	8:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Empingham, Church Street, LE15 6PN	18:30
Stamford, Bus Station, PE9 2PE	18:45

**Route 5:** - Long Bennington - - Grantham - - Colsterworth - - Oakham

Morning	Mon - Sat
Long Bennington, Reindeer pub, NG23 5EH	07:15
Grantham, AI Moto services, NG32 2AB	07:20
Colsterworth, Bus Stop on High Street south, NG33 5JA	07:35
Oakham School Minibus Park, LE15 6QG	8:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Colsterworth, Bus Stop on High Street south, NG33 5JA	18:45
Grantham, AI Moto services, NG32 2AB	19:00
Long Bennington, Reindeer pub, NG23 5EH	19:05



**Route 6: - Hallaton - - Oakham**

Morning	Mon - Sat
Hallaton, Fox Inn Car Park, LE16 8UJ	07:40
Oakham School Minibus Park, LE15 6QG	8:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Hallaton, Fox Inn Car Park, LE16 8UJ	18:40

**Route 7: - Easton on the Hill - - Tinwell - - Ketton - - Oakham**

Morning	Mon - Sat
Easton on the Hill, 34 Stamford Road, PE9 3NU	07:25
Tinwell, Main Street / Casterton Road junction, PE9 3UD	07:30
Ketton, C of E School, PE9 3TE	07:40
Oakham School Minibus Park, LE15 6QG	08:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Ketton, C of E School, PE9 3TE	18:40
Tinwell, Main Street / Casterton Road junction, PE9 3UD	18:50
Easton on the Hill, 34 Stamford Road, PE9 3NU	18:55





**Route 8: - Brompton Ash - - Cottingham - - Uppingham - - Oakham**

Morning	Mon - Sat
Brompton Ash, Hermitage Road, LE16 8PE	07:30
Cottingham, Spread Eagle, High Street, LE16 8XL	07:35
Uppingham, Ayston Road bus stop (A47 roundabout), LE15 9NX	07:50
Oakham School Minibus Park, LE15 6QG	8:05
Evening	Mon - Fri
Oakham School Minibus Park, LE15 6QG	18:15
Uppingham, Ayston Road bus stop (A47 roundabout), LE15 9NX	18:30
Cottingham, Spread Eagle, High Street, LE16 8XL	18:45
Brompton Ash, Hermitage Road, LE16 8PE	18:50

## Fares

**Please Note:**

- Bus fares will be added to the Oakham School end of term invoice
- One term's written notice is required to cancel your booking
- Once you have received confirmation of your booking, we assume this will be required for the whole of your child's time at Oakham
- All routes are operated internally by Oakham School
- Should a route be over-subscribed, we will start a waiting list and notify you as soon as a place becomes available

2023-24 Termly Fares	Day Pupils	Weekly Boarders
<b>Route 1</b>	£675	£575
<b>Route 2</b>	£675	£575
<b>Route 3</b>	£510	£435
<b>Route 4</b>	£510	£435
<b>Route 5</b>	£675	£575
<b>Route 6</b>	£510	£435
<b>Route 7</b>	£510	£435
<b>Route 8</b>	£675	£575





## School Trips

Deputy Head Co-curriculum:

**Mr James Robinson**

+44 (0)1572 758629

### Parental Consent

We must have a School Trip Parent Consent form, signed by a pupil's parent or guardian on file before any pupil is allowed to go on any off-site school activity, trip, or away sports fixture. To give parental consent you need to hold legal parental responsibility for the child (see box below). New parents must also have completed and submitted the medical section of the New Joiners' Form.

### One-day trips

Once you have lodged your signed School Trip Parent Consent form with us, it will be valid for one-day trips taking place within normal school hours such as sports fixtures, department, or house outings for the whole time a pupil is at Oakham. We will ask parents/guardians for specific consent for any day trip that costs more than £20 per pupil or that takes place out of normal school hours.

### Overnight and residential trips

We will ask for consent separately for each overnight or residential trip.

You can find the School's Educational Trips and Visits Policy in the School Policies section on website. Parents should be aware that School Rules apply on all School trips, activities and visits.

### Calendar, Fixtures and Trips List

The School website calendar, the Red Book, and the Oakham Sport App list trips and fixtures. Listings include estimated departure and return times. Trip organisers will send you any further information you may need about a trip and let you know if an early start or late return falls outside normal school hours.

### Future Trips

Below is a list of all optional trips that are taking place in the 2023–2024 academic year. To sign up or if you would like more information about an individual trip, please email the member of staff who is running the trip directly.

Trip	Time of Year	Staff Contact	Cost*
Politics / MUN Trip to Washington	October Half-Term '23	Laurence Ward (LAW)	£3,000
Dive Trip to Egypt	October Half-Term '23	Vic Russell (VR)	£2,500
Kenya	February '24	Sarah Gomm (SJG)	£2,400
MUN Dublin Conference	Easter holidays '24	Laurence Ward (LAW)	£990
Middle and Upper School Ski Trip	Easter holidays '24	Jennifer Dook (JRD)	£1,735
MUN Holland Conference	Summer Half-Term '24	Laurence Ward (LAW)	£550

*\*Costs are indicative*

# Learning Support

## *Charges and Terms & Conditions*

### Finance Bursar

+44 (0)1572 758600

[financebursar@oakham.rutland.sch.uk](mailto:financebursar@oakham.rutland.sch.uk)

Oakham School has an outstanding reputation in the provision of Learning Support through its department of qualified teachers. The School's policy is set out in the Inclusion Policy, which may be found on the School's website.

### Provision and Reasonable Adjustments for SEN

Oakham offers the following arrangements and adjustments to support pupils who come to the School with identified learning difficulties, and for those pupils who are identified as having learning difficulties at some point during their time at Oakham.

As stipulated in the School's Admissions Policy, parents must inform the School of any additional learning needs (SEN) and disabilities at the point of registration.

### Included in the School Fees

- Small class sizes for mainstream curriculum lessons
- Group learning support lessons for Forms 1 to 3
- Drop-in learning support sessions on Tuesdays and Thursdays from 2.00pm – 5.30pm
- Weekly academic subject support sessions with subject teachers
- Preparation, maintenance and communication of Individual Education Plans (IEP)

### Not included in the School Fees

Where bespoke, individual diagnosis and support is required, the following are provided at an additional charge to parents:

- One-to-one or small dedicated group support with a qualified learning support specialist teacher
- Assessments for Access Arrangements

Please note that it is not possible to use evidence provided by other assessors or educational psychologists to support applications for access arrangements. Assessments must be carried out by one of our approved assessors following permission from parents.

### Terms and Conditions

Prices for one-to-one learning support for the following academic year will be advised in the Bursary Booklet which is sent out annually over the summer holidays with the Winter Term bill. The Bursary Booklet can also be found on the website.

For some pupils, the School may recommend or stipulate a certain level of chargeable one-to-one support. Offer letters may include a requirement for a certain level of one-to-one Learning Support as a condition of entry. All one-to-one lessons will be chargeable in arrears. Lessons missed or forgotten by pupils will be chargeable unless there is an adequate reason communicated in advance to and supported by the Head of Learning Support (e.g. school commitment clash and no ability to reschedule, or teacher not available and no ability to reschedule). A register of attendance will be maintained.

Pupils may withdraw from one-to-one lessons at the start of a term providing that notice to withdraw has been made in writing to and supported by the Head of Learning Support, Dr Emma Stanley Isaac, [esi@oakham.rutland.sch.uk](mailto:esi@oakham.rutland.sch.uk). Please note at least half a term's notice (not including holiday time) is required.

In the event charges for one-to-one Learning Support are found to be too onerous, parents will be able to apply for bursary support, which would involve the submission of full financial circumstances and supporting documentation as for bursaries relating to School Fees. Please contact the Finance Bursar [financebursar@oakham.rutland.sch.uk](mailto:financebursar@oakham.rutland.sch.uk) in these circumstances.

### Charges

Charges from 1 September 2023

Type of Support	Charge
One to one SEN Learning Support	£51.00 per 50-minute session
Assessment for Access Arrangements	£112.00
Assessment for the use of a word processor in examinations	£51.00
Invigilators for separate examination venues	£17.00 per examination



# English as an Additional Language (EAL)

## *Charges and Terms & Conditions*

### **Finance Bursar**

+44 (0)1572 758600

[financebursar@oakham.rutland.sch.uk](mailto:financebursar@oakham.rutland.sch.uk)

Oakham School has an outstanding reputation in the provision of English as an Additional Language (EAL) through its department of qualified teachers. The School's policy is set out in the Inclusion Policy, which may be found on the School's website.

### **Provision and Reasonable Adjustments for EAL**

Oakham offers the following arrangements and adjustments to support pupils who come to the School with identified English language needs, and for those pupils who are identified as needing academic language support at some point during their time at Oakham.

### **Included in the school fees**

The following support is included in the school fees:

- Small class sizes
- Drop-in session Tuesday 2.00pm to 5.30pm, to provide revision sessions, subject workshops or individual support
- Preparation and maintenance of the Individual Education Plan (IEP) page for all teachers

### **Charges to parents for EAL support**

Where bespoke, individual assessment and regular support is required, the following is provided at an additional charge to parents:

- One-to-one support with a fully qualified EAL specialist teacher

Parents should note that offers to pupils for places in the School may stipulate a certain amount of EAL support initially, which will have cost implications. Clearly, the amount of EAL support will be kept under close review over time between the pupil's parents and the School.

### **Terms and conditions**

Prices for one-to-one EAL support from Form 4 for the following academic year will be advised in the Bursary Booklet which is sent out annually over the summer holidays with the Winter Term bill. The Bursary Booklet can also be found on the website.

The School may recommend or stipulate a certain level of chargeable one-to-one support for a pupil. All one-to-one lessons will be chargeable in arrears. Lessons missed or forgotten by pupils will be chargeable unless there is an adequate reason (e.g. school commitment clash and no ability to reschedule, teacher not available and no ability to reschedule) with which the Head of EAL is in agreement. A register of attendance will be maintained.

Notice to withdraw the pupil from one-to-one lessons at the start of a term must be made in writing to the Head of EAL, Ms Jan Irving [jmi@oakham.rutland.sch.uk](mailto:jmi@oakham.rutland.sch.uk) no later than the last day of the preceding term's half-term holiday (Exeat).

The School may be able to accommodate ad hoc one-to-one EAL academic language support, but priority will always be given to pupils with an IEP. In the event charges for one-to-one EAL support are too onerous, parents will be able to apply for bursary support, which would involve the submission of full financial circumstances and supporting documentation as for bursaries relating to School Fees.

For details of how to apply, please contact the Finance Bursar at

[financebursar@oakham.rutland.sch.uk](mailto:financebursar@oakham.rutland.sch.uk)

### **Charges**

Charges from 1 September 2023

<b>Type of Support</b>	<b>Charge</b>
One to one English as an Additional Language (EAL) support	£47.50 per 50-minute session
Group lessons English as an Additional Language (EAL) support	£23.75 per 50-minute session

## Sport

**Director of Sport: Dr Iain Simpson**

+44 (0)1572 758803

[is@oakham.rutland.sch.uk](mailto:is@oakham.rutland.sch.uk)

### Sports Fixtures

Upper School fixtures are mainly on Saturday afternoons with some midweek games in the weeks before Leave-outs and the end of terms and half terms.

Parents are encouraged to come to support pupils at sporting fixtures. Match details, directions to venues, match reports and results are on the sports pages of the website. Fixtures are also listed in the Calendar section of the termly Red Book.

You are welcome for refreshments in BAFS Pavilion after home fixtures and your son or daughter can join you after showering and changing.

### Mouthguard Policy

If your child will be playing rugby or hockey, they must have an approved mouthguard.

On Monday 4 September, OPRO, a specialist national organisation of dental surgeons, will bring a team of dentists to the School to take impressions for custom fitted mouthguards. The cost is added to the School bill.

The mouthguards are made in the house colour and will have your child's name and House printed on the back. All are of the 'heavy' variety so are suitable for both rugby and hockey. It isn't compulsory to have an OPRO mouthguard - you can source your own, if you prefer.

Click [here to register](#) for the fitting on Monday 4 September.

### Boot Studs – Kitemark type

As a further safety measure, boys' boots must have 'kitemark' type studs which are suitable for rugby.

## Music Tuition

**Director of Music: Mr Peter Davis**

[pd@oakham.rutland.sch.uk](mailto:pd@oakham.rutland.sch.uk)

The Music Department offers weekly lessons in a wide range of musical instruments, singing and music theory. Standard music lessons last 35 minutes, though more advanced students often take extended lessons. Music lessons are scheduled on a rotational timetable running through the School day, or are fixed during free time or study periods for pupils in the Upper School. Every effort is made to minimize the disruption to individual academic subjects.

Pupils are supported in their preparation for solo performances, and the Department also offers the chance to enter ABRSM music exams each term, as well as annual entries for RockSchool exams and LCM Music Theatre exams. Parental feedback is given every term in the form of a Progress Report or online Parent-Teacher meeting.

Parents may apply for lessons at the point of entry by completing the relevant pages of the New Joiner Form, or by contacting the Music Department at any time during their child's time at the School.

Most parents find it more convenient for their child to receive 1-to-1 music tuition in School. Parents may also apply for discounted tuition for beginners on one of the specified instruments. Discounted tuition is also offered to pupils once they have achieved a Merit or Distinction in ABRSM Practical Grades 6, 7 & 8, and have also passed Grade 5 theory. Full details of this scheme and the instruments on which tuition is offered can be found [here](#) on the School website.

The School also runs 15 regular weekly ensembles and choirs. Pupils who play an instrument will automatically be allocated to an appropriate performance group on entry to the School. New pupils have a short singing test as part of their induction process to help determine which choir they will join. Parents of pupils who will be continuing with instrumental tuition outside the School are asked to let the Director of Music know so that he can involve their child in the School's ensembles and concerts at the appropriate level.





## LAMDA Acting Lessons

**Teacher of Acting, LAMDA Coordinator:**  
**Mr David Norell**  
[dn@oakham.rutland.sch.uk](mailto:dn@oakham.rutland.sch.uk)

Around 50 students take regular Acting or Vocal Coaching Lessons in an academic year and although examinations are not mandatory, those pupils who take LAMDA Acting and/or Shakespeare Exams enjoy a high success rate with all passing, many with Merit and Distinction.

Lessons are offered to all ages and can lead to LAMDA Graded Examinations in Acting (including Shakespeare) – solo and combination/duo and Speaking in Public. Students may choose to be taught on their own or, where possible, with a partner.

A student wishing to work in a pair, and who may not initially have a partner to study with, will be encouraged to study solo pieces and join a partner as and when the opportunity arises.

### **Audition Technique**

Students are also offered the opportunity to prepare for any auditions that they have arranged, including for: Oakham School productions, Drama Scholarships, National Youth Theatre, and Drama School Auditions.

### **Finding their Voice**

One-to-one vocal coaching sessions are offered to assist a student with self-confidence in acting and public speaking by addressing particular aspects of their spoken voice to aid their diction and clarity, and or the quality of their vocal expression.

### **The Cost**

From September 2023 the cost (added to your bill) will be: Solo £25.20 per lesson, Com/Duo £16.80 per student per lesson, and Examination Fees (set by the Board) are also charged at exam time.

### **Administration**

Lessons of 35 minutes duration are offered once per week in curriculum time and every effort is made to ensure that no more than one lesson per subject is missed per half-term.

Students' achievement is reported upon under the PR system at the end of each term, and Parents/Guardians are welcome to contact their Teacher for an informal, interim report or for advice regarding their son's or daughter's progress.

You are welcome to contact the LAMDA Coordinator or the Director of Drama for further information or clarification.

We welcome students of all ages and abilities and look forward to playing our part in helping them to find their voice, develop their talents, hone their acting skills, and add to their appreciation of the dramatic arts.



## Hotel Accommodation in Oakham and Rutland

The hotels listed below are just a few of the options available in Oakham and Rutland.



**Rutland** features regularly in national publications as one of the best places to live in the UK.

### Hotels in Oakham

#### **Wisteria Hotel**

4 Catmos Street,  
Oakham LE15 6HW  
Tel: 01572 722844  
Email: [enquiries@wisteriahotel.co.uk](mailto:enquiries@wisteriahotel.co.uk)  
[wisteriahotel.co.uk](http://wisteriahotel.co.uk)

#### **Admiral Hornblower**

64 High Street,  
Oakham LE15 6AS  
Tel: 01572 723004  
Email: [info@hornblowerhotel.co.uk](mailto:info@hornblowerhotel.co.uk)  
[hornblowerhotel.co.uk](http://hornblowerhotel.co.uk)

#### **The Brook Whipper-In Hotel**

35 Market Place,  
Oakham LE15 6DT  
Search 'Brook Whipper-in hotel' for rates



**Oakham**, the county town of Rutland, is a classic English market town, mentioned in the Domesday Book of 1086.

### Hotels within 5 miles of Oakham

#### **Hambleton Hall Hotel**

Ketton Road,  
Oakham LE15 8TH  
Tel: 01572 756991  
Email: [hotel@hambletonhall.com](mailto:hotel@hambletonhall.com)  
[hambletonhall.com](http://hambletonhall.com)

#### **The Barnsdale**

The Avenue,  
Exton, Oakham LE15 8AH  
Tel: 01572 724678  
Email: [reception@barnsdalerutland.com](mailto:reception@barnsdalerutland.com)  
[barnsdalerutland.com](http://barnsdalerutland.com)

#### **Rutland Hall Hotel & Spa**

Stamford Road,  
Barnsdale LE15 8AB  
Tel: 01572 757901  
Email: [reservations@rutlandhall.co.uk](mailto:reservations@rutlandhall.co.uk)  
[rutlandhall.co.uk](http://rutlandhall.co.uk)

#### **The Finch's Arms**

Oakham Road,  
Hambleton LE15 8TL  
Tel: 01572 756575  
Email: [info@finchsarms.co.uk](mailto:info@finchsarms.co.uk)  
[finchsarms.co.uk](http://finchsarms.co.uk)

*Please note that these details are provided for information only. Their inclusion does not imply that the School endorses the services offered by the provider.*

## Travelling to Oakham from the Airports

Please note that the School does not provide transfers to and from the airports. It is the responsibility of parents/guardians to arrange all transport for pupils and to inform the School of the arrangements that have been made.

### Most convenient airports:

- Birmingham 65 miles 75 minutes' drive
- London Stansted 80 miles 90 minutes' drive
- London Heathrow 100 miles 120 minutes' drive

It is possible to take a direct train to Oakham from Stansted airport. Trains from Birmingham International airport to Oakham are also available with a change at Birmingham New Street.

Information on routes, costs and timetables may be found at [www.nationalrail.co.uk](http://www.nationalrail.co.uk).

The School is only a few minutes' walk from Oakham station.

If you would like to arrange a taxi to collect you from any of the above airports, you will find it cheaper to pre-book a taxi from Oakham rather than getting a black cab from the airport.

### Local taxi companies include:

#### Berridge Taxis

0044 (0)1572 756088

[www.berridgetaxis.com](http://www.berridgetaxis.com)

#### Meadows Executive Cars

0044 (0)800 592 036

[www.meadowscars.co.uk](http://www.meadowscars.co.uk)





# Wider Community

## Parent Prayer Group

The Oakham School Parent Prayer Group (OPPG) meets once every half-term for a coffee and chat as well as for prayer. Its objective is to support the School community – pupils and staff – in prayer and provide the Chaplain, Fr Tim and the work of the Chaplaincy, with prayerful backup to reflect God's love through the School.

For more information, contact Fr Tim

[tft@oakham.rutland.sch.uk](mailto:tft@oakham.rutland.sch.uk)

## The Old Oakhamian (OO) Club

The Old Oakhamian (OO) Club is a vibrant 6,000 strong community that extends to all former pupils and long-serving members of staff. Its purpose is to assist all alumni and help them stay connected with their old school and their fellow OOs. Based in College House, close the School Chapel, the OO Club, through its dedicated website, The Oakhamian Connection, provides a wealth of news, clubs, events and networking opportunities to support Oakham's alumni community.

## Oakham School Foundation

Oakham School has always been a place for deserving scholars to get an exceptional education, regardless of circumstance. In 1584, Archdeacon Robert Johnson founded a 'free school' and opened its doors to 16 young boys.

The Oakham School Foundation has been supporting the School since 2001 by raising funds for various projects including buildings and bursaries. The generosity of many Old Oakhamians and former parents and friends of the School has made possible some of our wonderful buildings and provided the opportunity for talented young people to attend Oakham who would not otherwise have been able to do so.

Over recent years parents of leavers have been encouraged to donate their deposit to the Oakham School Foundation where it will be used to help future generations of Oakham School pupils. We hope that you will consider donating your deposit when your child leaves and so join the tradition of philanthropy to Oakham which has extended for more than 400 years.

To find out more and how to get involved, please email [foundation@oakham.rutland.sch.uk](mailto:foundation@oakham.rutland.sch.uk)





# Forms

Please ensure that you complete all applicable forms for your child by the specified date, to allow us to circulate relevant information to staff in a timely manner.

**The link to your child's joining forms can be found within your joining information email.**

*It is essential that we have the completed forms before your child starts at Oakham School.*





# Campus Map

Click here for an interactive map of the School campus

Our location close to Rutland Water, in the heart of rural England, gives us the best of both worlds: an idyllic countryside setting that is easily accessible by road, rail and air.

Within a five-minute walk of Oakham's railway station, our central location means pupils enjoy the safety of living and working in a beautifully green campus just a short distance from Oakham's historic town centre and amenities.



- 1 Main School Reception & Admissions
- 2 School Chapel
- 3 Old Hall in School House
- 4 College House: Oakham School Foundation & OO Archive
- 5 Old School
- 6 Jerwood School of Design
- 6 Wheelhouse Gallery
- 7 Ashburton Hall
- 8 Johnson Building
- 9 School Shop
- 10 Ashburton Building
- 11 Merton Building
- 12 Faculty of Social Sciences
- 13 Medical & Pastoral Centre
- 14 Richard Bull Art and Design Centre
- 15 Estates Office, 67/69 Station Road
- 16 Deanscroft
- 17 Music School
- 18 Queen Elizabeth Theatre, QET
- 19 Computer Science and ICT Support
- 20 Barraclough Dining Hall
- 21 Careers and Higher Education Department
- 21 Smallbone Library
- 22 Wilson Auditorium
- 23 Mehra Faculty of Science
- 24 Bowes Room
- 25 Bursary

## Middle School Houses

- 27 Chapmans
- 28 Haywoods
- 29 Wharflands
- 30 Stevens
- 31 Buchanans
- 32 Rushebrookes
- 33 Gunthorpe
- 33 Hambleton
- 34 Barrow
- 34 Clipsham

## Sports Facilities

- 37 CCF Headquarters
- 38 Farside Playing Fields
- 39 Doncaster Close Playing Fields
- 40 Sports Centre, Swimming Pool and Fitness Centre
- 41 Wilson Top Astro
- 42 Crista Cullen Astro
- 43 Haywoods and Chapmans Courts
- 44 Wilson Playing Fields and Pavilion
- 45 BAF Smith Pavilion
- 46 Kilburn Cottage Sports Office

## Lower School Houses (Jerwoods Campus)

- 26 Ancaster
- 26 Hodges Boarding
- 26 Lincoln
- 26 Lower School Reception
- 26 Peterborough
- 26 Sargants

## Upper School Houses

- 35 School House
- 36 Round House



CARE  
COURAGE  
CONTRIBUTION  
CONNECTION



[oakham.rutland.sch.uk](http://oakham.rutland.sch.uk)